



MASTER'S ACCELERATOR APPLICATION

Channel Partner Stamp Here (if applicable)

ONLY COMPLETED APPLICATIONS WILL BE PROCESSED.

PERSONAL DETAILS

Name must appear exactly as shown in applicant's passport.

Given name/First name:
Surname/Last name:
Preferred name:
Gender:
Date of birth (DD/MM/YYYY):
City of birth:
Country of birth:
Country of citizenship:
Passport number:
Passport date of expiration (DD/MM/YYYY):

CONTACT DETAILS

Permanent non-U.S. home address:

Address line 1:		
Address line 2:		
City:		
State/province:		
Postal code:		
Country:		
Mobile telephone: +[] ()		
Home telephone: +[] ()		
Applicant's e-mail:		
Applicant's mailing address in the USA (if applicable):		
City:	State:	Postal code:

CHANNEL PARTNER INFORMATION (IF APPLICABLE)

Channel partner, Name:
Branch (if applicable):
Recruiter name (if applicable):
Recruiter email (if applicable):

EMERGENCY CONTACT

Given name/First name:
Surname/Last name:
Relationship:
Address line 1:
Address line 2:
City:
State/province:
Postal code:
Country:
Home telephone: +[] ()
E-mail:

SELECT YOUR PREFERRED CAMPUS

☐ Adelphi Manhattan (MBA only)
☐ Adelphi Garden City

SELECT YOUR ROUTE TO ACCELERATOR PROGRAM

☐ Direct Master's Accelerator Program (Direct MAP)
☐ Advanced Master's Accelerator Program (Advanced MAP)
☐ Master's Accelerator Program (MAP)
☐ Pre-Sessional English

*Direct MAP is also known as International Track in the Manhattan Global MBA Program

INTENDED DEGREE

Write in degree: _____

For a full list of degree offerings go to: adelphi-international.org/masters-accelerator/graduate-degrees/

INTENDED START DATE

Indicate year and semester you wish to start.

Year: 20 _____	☐ Fall	☐ Spring	☐ Summer
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EDUCATION DETAILS & HISTORY

English Proficiency – Official exam results must be provided.

IELTS total score:
Date taken or scheduled (DD/MM/YYYY):
TOEFL iBT total score:
Date taken or scheduled (DD/MM/YYYY):
Have you taken another English language exam? ☐ Yes ☐ No If yes, please provide copies of results with application.

Advanced Tests (if applicable)

	GRE		GMAT	
	score	%	score	%
Verbal reasoning				
Quantitative reasoning				
Analytical writing				
Total score				
Date taken or scheduled (DD/MM/YYYY)				

Post-Secondary Education History – All transcripts must be provided.

Type:	
☐ Post-Secondary School/University ☐ Vocational ☐ English Language ☐ Other: _____	
Name of post-secondary school attended:	
City of post-secondary school:	
Country of post-secondary school:	
From (DD/MM/YYYY):	To (DD/MM/YYYY):
(Anticipated) Date of graduation/transfer (DD/MM/YYYY):	
Language of instruction:	
Have you attended additional post-secondary institutions? ☐ Yes (see below) ☐ No	

Type:	
☐ Post-Secondary School/University ☐ Vocational ☐ English Language ☐ Other: _____	
Name of post-secondary school attended:	
City of post-secondary school:	
Country of post-secondary school:	
From (DD/MM/YYYY):	To (DD/MM/YYYY):
(Anticipated) Date of graduation/transfer (DD/MM/YYYY):	
Language of instruction:	
Have you attended additional post-secondary institutions? ☐ Yes ☐ No If yes, please provide transcripts with application.	

FORM I-20

Do you have a Form I-20 from another institution in the United States?

☐ Yes ☐ No ☐ Expired I-20 End Date (DD/MM/YYYY) _____

If "Yes" or "Expired," please provide a copy with your application materials.

DEPENDENTS

Dependents are defined as spouses and/or unmarried children under 21.

Do you have dependents you would like to add to your I-20?

☐ Yes ☐ No

MEDICAL INSURANCE REQUIREMENT

☐ I understand that I will be required to purchase medical insurance for the full duration of my program upon my arrival in the United States.

NOTICE OF NON-DISCRIMINATION

Discrimination, harassment (including sexual misconduct), and retaliation of any type will not be tolerated at Adelphi University. Upon notice, the University will act to end the discrimination, harassment or retaliation; prevent its recurrence; and remedy its effects on the victim and the University community. If you have any questions or concerns about discrimination, harassment (including sexual misconduct), and/or resulting retaliation, or if you need help in resolving a problem, I strongly encourage you to contact the Title IX Coordinator at titleix@adelphi.edu or 516.877.4819.

SPONSORED STUDENTS

Sponsored Students are defined as any student receiving a sponsorship from their local government, organization, or agency.

Check if applicable:

☐ I have guaranteed sponsorship from my local government, organization, or agency. Name of Sponsor Body: _____

☐ I anticipate having sponsorship at some time during my study. Name of (Anticipated) Sponsor Body: _____

DISCIPLINARY HISTORY

Please note that if new circumstances alter your status at school or in your community after you submit this application, you are required to notify Adelphi University as soon as possible.

Have you ever been suspended, dismissed, expelled or required to withdraw from any high school or college for academic or disciplinary reasons? (An affirmative response will not automatically prevent admission, but any omission or falsification is grounds for denial or rescission of admission, or expulsion.)

☐ Yes ☐ No

Have you ever been convicted of, or pled guilty to no contest to a felony or misdemeanor charge? (An affirmative response will not automatically prevent admission, but any omission or falsification is grounds for denial or rescission of admission, or expulsion.)

☐ Yes ☐ No

DECLARATION

- ☐ I declare that the information I have supplied on this form is complete and correct. I understand that giving false or incomplete information may lead to the refusal of my application or cancellation of enrollment and/or loss of visa status.
- ☐ I have read and understand the published course information in the brochure or website, and I have sufficient information about Adelphi University and Adelphi International, including the Master's Accelerator Program (MAP), to make an informed enrollment decision.
- ☐ I give Adelphi University and Adelphi International permission to obtain official records from any educational institution attended by me.
- ☐ I understand that after I commence my studies with Adelphi International, I will need to successfully complete the program and meet the minimum required progression standards before I can continue my studies at Adelphi University.
- ☐ I understand that tuition and fees may change without notice. I accept responsibility for payment of all relevant tuition and fees, and I agree to abide by the Adelphi International refund policy.
- ☐ I understand that living expenses in the United States may be higher than in my own country, and I confirm that I have the financial ability to meet these costs.
- ☐ I understand that I will be required to live on campus.
- ☐ I have read and understand the published program enrollment contract and understand that the most updated copy may be found at <https://aii.adelphi.edu/enrollment-contract/>.

APPLICANT'S SIGNATURE

Date (DD/MM/YYYY):

PARENT OR GUARDIAN SIGNATURE (if applicant is under 18)

Date (DD/MM/YYYY):

APPLICATION SUBMISSION

Scan and e-mail completed application to admissions@adelphi-international.org.

Terms & Conditions

- Prospective and current students of the Adelphi International Master's Accelerator Program at Adelphi University ("MAP") and the Academic English Program should read these terms and conditions carefully prior to submitting an application. If you are admitted to the MAP you will be bound by these terms for the duration of your Program. In addition to these terms and conditions, as a student at Adelphi University ("AU"), you will be bound by the rules and regulations governing AU, as those may be amended from time to time. These rules and regulations may be found [here](#).
- AU and Adelphi International reserve the right to amend these terms and conditions from time to time. By signing these terms and conditions you acknowledge and agree to comply at all times with the then-current terms and conditions, found at: <https://www.adelphi-international.org/terms-conditions/>
- Application: Students may apply to the MAP for a 1-term program, 2-term program, or Direct MAP, to graduate pre-session English, or Academic English (collectively the "Programs"). If you apply to any of these Programs, be sure to use the application that is specific to the Program you select. Each application contains terms & conditions governing the specific Program and you acknowledge that by submitting an application you agree to the terms and conditions of your respective Program. Links to applications and terms and conditions can be found here: <http://www.adelphi-international.org/masters-accelerator/apply-now/>
- Admission: If you are admitted to the Adelphi International MAP at Adelphi International you will receive a written offer letter with details and instructions on accepting the offer, paying the Program deposit and arriving on campus.
- Tuition and fees payment: Following payment of the deposit, you must pay the remaining outstanding balance shown on the MAP invoice by the following posted payment deadline of the semester in which you will enroll:

Program	Fall 2017	Spring 2018	Summer 2018	Fall 2018
MAP + PSE	August 7, 2017	January 2, 2018	May 9, 2018	August 6, 2018
Academic English	October 04, 2017	TBD	TBD	TBD

You are responsible for paying the full invoice amount, including any banking or processing fees. Adelphi International has the right to amend prices due to University actions, governmental actions, or other events beyond its control.

- Failure to Pay: Failure to pay by your applicable posted payment deadline may lead to penalties, including late fees, inability to gain access to campus housing and use of a meal plan, and a hold on your account that will prevent you from enrolling in classes. Pursuant to section 21 of these terms and conditions, we will be required to report you to the U.S. Department of Homeland Security ("DHS") if you are unable to enroll due to nonpayment of tuition and fees and you may lose immigration status.
- Cancellation, Change, Curtailment or Withdrawal: You will only be eligible for a refund of your deposit if you submit documentation of visa denial with written notification to the Adelphi International staff prior to the move-in date. If you cancel your enrollment prior to your Program move-in date (see table below for the move-in date applicable to you) you may request a full refund of your deposit, tuition and fees, less any non-refundable fees. After the start of the Program you may be eligible for the following partial Program refunds listed in the table below. After the no refund dates listed below, all tuition and fees for the entire duration of your Program become nonrefundable.

MAP and Pre-Sessional Refund Schedule: Fall 2017

Intake Semester	Last Day for Refund 100%	Last Day for Refund 90%	Last day for Refund 50%	Last day for Refund 25%	Begin 0% Refund
Fall (2017)	8/27/17	9/3/17	9/17/17	9/24/17	9/25/17
Spring (2018)	9/24/17	10/1/17	10/15/17	10/22/17	10/23/17
Summer* (2018)	5/28/18	6/3/18	6/17/18	6/24/18	6/25/18
Fall 2018	8/26/18	8/2/2018	8/16/2018	8/23/2018	8/24/2018

*No Summer semester start for MAP. Only Pre-Sessional Graduate students have summer start.

Academic English Refund Schedule

Intake Semester	Last Day for Refund 100%	Last day for Refund 75%	Begin 0% Refund
Fall 2017	10/22/2017	10/29/2017	10/30/2017

Cancellations made prior to your Program start date but after your arrival to the U.S. on an Adelphi University-issued Form I-20 will be governed under the standard AU student immigration policies. Please refer to the table below for the Program start date applicable to you.

- Refunds: Adelphi International will only make refunds in U.S. Dollars, minus bank transfer and processing fees, and will make such refunds in the manner in which Adelphi International was originally paid and to the account of the party or parties who made such payment(s). All refunds will be made to eligible parties within 45 days of a written request.
- Airport Transfers: Requests for airport transfer service should be made at least 2 weeks in advance of arrival by visiting <http://www.adelphi-international.org/flight/>. Airport transfers are available for your initial arrival on campus for flights arriving at John F. Kennedy International Airport (JFK), LaGuardia Airport (LGA), and Newark Liberty International Airport (EWR). Adelphi International cannot guarantee a reservation for a request made less than 2 weeks in advance. If your flight is cancelled or delayed, you must email studentservices@adelphi-international.org to inform Adelphi International staff of the new arrival date or time.

- Housing Accommodation and Meal Plan: On-campus housing is available for graduate/MAP students on a first-come, first-served basis. MAP students interested in on-campus housing must submit a housing preference form, found at adelphi-international.org/housing prior to arrival. MAP students may also choose to live off-campus at EHS St. George. Students who are interested in this housing option should indicate their interest on the housing preference form at adelphi-international.org/housing. MAP students living on-campus will automatically be enrolled in the Graduate meal plan. A housing cancellation charge will apply if you cancel your housing after your Program's first day of classes. Thereafter, you may receive prorated refund amounts, less a cancellation fee, for your then-current semester following the housing refund schedule listed below. After the no-refund date, you will be eligible to receive a housing refund for future semesters only. If you have purchased a meal plan, please note that the cost of the meal plan is nonrefundable for the first semester of your program. Thereafter, you may receive a meal plan refund for the cost of future semesters that will be unused.

Housing Refund Schedule for On-Campus Residents

MAP Housing Refund Schedule:

School Week	Percentage Refunded
Prior to the first day of the semester	100%
By the end of the first week	90%
By the end of the second week	75%
By the end of the third week	50%
By the end of the fourth week	25%
Thereafter	0%

Academic English Off-Campus Housing Refund Schedule

School Week	Percentage Refunded
Prior to the first day of Classes	100%
End of first week of classes	75%
Thereafter	None

11. Health Insurance: All international students studying at AU are required to be covered by health insurance that meets the U.S. Government, New York State, and AU requirements. Not all services are covered, and the student is responsible for any outstanding balances for non-covered services.
 1. At the time of application, you are required to purchase coverage from an Adelphi International-designated health plan as a condition of enrollment.
 2. You must provide a complete Student Health Center Mandatory Immunization Form documenting proof of immunity to Measles (Rubeola), Mumps and German Measles (Rubella) [MMR]; one Diphtheria/Tetanus booster within the past ten years; two doses of Varicella (chicken pox) vaccine; series of Hepatitis B vaccine; polio vaccine (if under the age of 18) and the Meningococcal vaccine. Mandatory Immunization Forms may be obtained here: <http://www.adelphi-international.org/welcome>. You must have completed immunization documentation prior to class registration in order to enroll in any courses.
 3. Students must send the completed Immunization Form to **health-servicescenter@adelphi.edu** and bring the completed form and all immunization records to orientation. All immunization records must be in English.
 4. The cost of health insurance is non-refundable.
12. Academic Resources: All books and learning materials must be purchased upon arrival at AU through the Adelphi University bookstore or other recommended sources.
13. Vacation, Holidays, and School Closures: MAP students and Academic English students must adhere to the AU Academic Calendar for holidays and vacations. Classes will not be held on designated school vacations and may be cancelled on public holidays. Adelphi International will not make reimbursements for classes not offered due to holidays, vacations, or school closures due to emergencies.
14. Absences: Failure to meet attendance requirements may lead to penalties, including loss of immigration status and deportation. You will not receive a refund if you lose immigration status due to class absences.
15. Consecutive Semesters. You must complete your program in consecutive semesters. This requirement will be waived by the Managing Director of Adelphi International only in extenuating circumstances.
16. Academic Performance: Students are accepted to the MAP with the strict understanding that progression through the MAP and successful completion of any Program will require satisfactory attendance, successful attainment of specified progression criteria, and adherence to the Adelphi University Academic Honesty code which can be found at <http://operations.adelphi.edu/policies/academic-honesty/>. To continue in the MAP, you must also be in compliance with the Adelphi International MAP academic standards and progression requirements, which can be found at <http://www.adelphi-international.org/masters-accelerator/>. You will not be allowed to proceed if you do not meet the criteria for successful completion of your Program. If you are unable to proceed, you may be offered advice on suitable alternatives, including repeating courses or dismissal from Adelphi University. These alternative options may involve additional time and costs, including tuition and other fees which may require presenting additional proof of finances to AU's Designated School Official's office.
17. Student Conduct: AU's Code of Conduct provides a framework of standard acceptable behavior for students. You are responsible for complying with Adelphi University's policies, rules, and regulations, which can be found at <http://operations.adelphi.edu/policies/code-of-conduct/>.
18. Academic or Conduct Rule and Policy Violations: you may be suspended or expelled if you violate any of Adelphi University's or Adelphi International's policies, rules, or regulations, which may result in the revocation of your immigration status. No refund will be given in cases of suspension or expulsion.
19. Program of Study: Upon arrival on campus, you will be required to take an English language assessment test. The results of the assessment test are used to determine placement in the Program that is appropriate for your skill level, which may be different from your intended Program. If your assessment test score does not meet the criteria for your intended Program you will not be able to enroll in that Program. As a result, the length of study may be longer than originally anticipated, and involve additional costs including tuition and other fees. If you choose to withdraw from the MAP because you do not wish to enroll in the Program that your assessment test results require, the refund terms contained in sections 7, 8 and 10 will apply to you.
20. Grievance Procedures, Appeals, or Complaints: You must follow the policy and procedures for filing complaints, grievances, and appeals in a constructive and timely manner by visiting <http://operations.adelphi.edu/policies/protocol-for-student-complaints-concerning-faculty/>.
21. F-1 Status: In order to maintain proper F-1 status, you must comply with all applicable Federal regulations related to study in the U.S., including pursuit of a full course of study. You will be in jeopardy of losing your immigration status if you fail to maintain the necessary academic standing. We will be required to report you to the SEVIS database of the DHS for any violation of your F-1 status. Your personally identifiable information, including course enrollment details and changes, and circumstances of any suspected breach by you of Adelphi University's or Adelphi International's policies may be shared with the DHS, Adelphi University and accrediting agencies, designated authorities, your parents, and Adelphi International staff and agents.
21. Photography, Filming and Sound Recording: The Adelphi International MAP at Adelphi University or its representatives, affiliates, successors and related companies may arrange to photograph or shoot video footage of students for purposes of advertising, public relations, and/or promotion in any medium throughout the world, including on social media sites and on the internet. If you do not wish to participate you must advise us in writing and state at the time of the photography or video shooting the wish not to participate. By accepting these terms and conditions you are indicating your consent to use these photographs or video footage without further consent or notifications unless you follow the above opt-out requirements.
22. FERPA: In accordance with the Family Educational Rights and Privacy Act of 1974 (FERPA), the undersigned student hereby permits Adelphi University and Adelphi International to disclose personally identifiable information, including educational records, financial information and, attendance records to student's parent(s), guardian(s), sponsor(s), sponsorship bodies, and recruiter(s) with information pertaining to their application, academic progress, results and attendance. These permissions will remain in effect during the undersigned student's tenure in the MAP or Academic English Programs and at Adelphi University unless the student submits a written revocation of this permission to Adelphi University's Office of the Registrar.
23. Force majeure: AU and Adelphi International will not be liable in cases where AU and/or Adelphi International is unable to fulfill any services because of fire, natural disaster, national emergency, act of government, acts of war or terrorism, failure of suppliers or subcontractors, labor disputes or any other reasons which are beyond AU's or Adelphi International's control.
24. Liability: The liability of the Adelphi International MAP at Adelphi University, its Operator and its group companies, their directors, officers, employees, affiliates, agents and partners with respect to losses arising from negligence (except where such liability cannot be excluded as a matter of law), breach of contract or otherwise will be limited in all circumstances to the full amount paid to Adelphi University, Adelphi International, or the relevant group company by the relevant student for the particular Program. Such companies and persons will in no circumstances have any liability for indirect or consequential losses or damages. Any dispute, claim or other matter arising will be subject to the jurisdiction and laws of New York State without regard to the choice of law rules. Any legal suit, action or proceeding seeking to enforce any provision of, or based on any right or issues arising out of or related to these terms and conditions, shall be brought exclusively in the District Court for the Eastern District of New York. By signing these terms and conditions, the student consents to and accepts the jurisdictions of such courts for the purpose of any such action or proceeding and agree to waive any objection to venue being laid therein.

Move-In and Program Start Dates: MAP and Pre-Sessional

	Fall 2017	Spring 2018	Summer 2018*	Fall 2018
Move-In Date	August 21, 2017	January 16, 2018	May 23, 2017	August 20, 2018
Program Start Date	August 22, 2017	January 17, 2018	May 24, 2018	August 21, 2018

*no summer start for MAP

Move-IN and Program Start Dates: Academic English

	Fall 2017
Move-In Date	October 18, 2017
Program Start Date	October 19, 2017